

ALL SAINTS', FARINGDON BARBER ROOMS/CHURCH BOOKING REQUEST FORM

Is the booking for	Barber Rooms / Church / Both (<i>delete two</i>)
Date(s) required & start/end times	
Your name	
Organisation	
If appropriate, do you/your organisation have relevant insurance	yes/no the booking manager may ask to see evidence of this
Brief summary of purpose of booking	
Number of people (approx)	
<i>Contact details</i>	
phone number	
address	
email	
<i>Requirements for the Barber Rooms only*</i>	
furniture (tables, chairs)	
use of kitchen for teas/coffees	yes/no details
use for re-heating food	yes/no details
use of digital projector	yes/no details
<i>Requirements for the church only*</i>	
sound system/microphones	yes/no details
digital projector and screens	yes/no details
music (use of organ/piano)	yes/no details
use of server for tea/coffee	yes/no details
Any further information	

* Please note, some facilities will incur an additional fee. Some facilities may occasionally be unavailable.
Terms & conditions of hire are available on the church website
www.allsaintsfaringdon.org.uk and a copy will be sent to you electronically.

Please add your name and date below, and return the completed form to
admin@allsaintsfaringdon.org.uk.

Name:

Date:

General Data Protection Regulation (GDPR) : As a result of a change in UK law, we now need your consent to how we contact you and store information. Please confirm by signing this form that you consent to the Administrator and PCC of All Saints' Church, Faringdon, holding and processing your personal data for the following purpose:

For the purpose of the booking and using the premises of the Barber Rooms and/or All Saints' Church. Please see our website for further details of our Data Privacy Policy at: <http://allsaintsfaringdon.org.uk/data-privacy-notice/>